

Policy for the Management of the Fellowship Hall Art Gallery
7/5/2024

Art Display Team (ADT) mission: The team's mission is two-fold: to encourage and support the artistic expression of members and friends of CVUUS and to deepen and enrich their spiritual lives by administering the process of selecting and displaying art in CVUUS facilities, particularly the Ann Ross Fellowship Hall. The team will be organized around three primary functions:

1. **Jurying** – reviewing and selecting artists and their work to be shown, in support of UU principles, particularly diversity, inclusion, and equity
2. **Installation** – assisting with the delivery, hanging, and removal of exhibits
3. **Policy** – developing and maintaining operating policy and procedures governing how art is selected, installed, and managed

Suitability of art: The jurying team will review the work of any artist according to these guidelines:

- Art should not be contrary to guiding principles of Unitarian Universalism
- Art should invite introspection and discovery
- Art content may not promote violence, unlawful or illegal goods, services or activities, or infringe on any copyright, trade or service mark, title or slogan.
- Art may not demean or disparage individuals or groups on the basis of race, color, religion, national origin, ancestry, gender, age, disability, ethnicity or sexual orientation.

Liability: Each participating artist shall bear responsibility for any art they display at CVUUS. The congregation's property insurance coverage does not include coverage for art. CVUUS does not require an artist to carry insurance, but each artist may, at their option, discretion and expense, obtain insurance. CVUUS does not assume any liability for loss or damage to art displayed on its premises. Each artist must sign a standard CVUUS-artist agreement, which includes a liability waiver.

Sales and commission: There is no requirement that art displayed in CVUUS be offered for sale. If an artist chooses to offer art for sale,

- Any sales of art from the fellowship hall will be treated as *private sales* between an artist and a buyer; CVUUS will not be a party to the sale. The artist will set prices, handle discussions with buyers, collect and pay state sales tax, and document all sales.
- The artist agrees to pay a commission of 25% of the total value of sales made during the run of a show to CVUUS for the use of the gallery. This fee shall be payable upon conclusion of the show.

Fundraisers: CVUUS fundraisers are intended to support the society's operating budget. Fundraising items are charitable donations of labor and/or materials. Art to be offered for a *specific fundraising event* (and not displayed in the fellowship hall for an extended time period) shall be considered a *donation*, meaning that at least 50% of the proceeds of any sale will be payable to CVUUS, as negotiated with the seller. Examples: note cards and small prints on display only on the day(s) of an event. Such items must be capable of display on a tabletop. Wall-mounted items cannot be accepted. All fundraising sale proceeds will be collected and recorded using CVUUS accounting procedures in place for the fundraising event.