

Champlain Valley Unitarian Universalist Society  
Draft of Operating Budget  
2024-2025

	A	B	C	D	E	F	H	I	J	K
1	<b>FINAL - APPROVED BY BOARD 5/14/24</b>					Operating Budget DRAFT 2024-25 REVISED	Projected Year End as of March 31, 2024	Working Budget 2023-24 (Congregation- approved budget plus board adjustments)	Approved Budget 2023-24	Approved Budget & Board Allocations for 2022-23
2	<b>Ordinary Income/Expense</b>									
3	<b>Income</b>									
4			Transfer In - Designated Funds			\$ 5,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 4,800.00
5			Transfer In - Rainy Day			\$ -		\$ 12,000.00	\$ 12,000.00	\$ 20,566.00
6			Basket / Seasons of Life			\$ 11,000.00	\$ 13,782.32	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00
7			Fundraising			\$ 16,000.00	\$ 12,878.76	\$ 16,000.00	\$ 16,000.00	\$ 14,000.00
8			Grants			\$ 800.00		\$ 700.00	\$ 700.00	\$ 700.00
9			Miscellaneous (interest, holiday)				\$ 10,156.77			
10			Use of Buildings			\$ 12,000.00	\$ 9,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
11			Pledges & Additional Gifts			\$ 342,859.06	\$ 337,270.92	\$ 334,620.92	\$ 334,620.92	\$ 296,299.61
12										
13	<b>Total Income &amp; Transfer In</b>					\$ 388,259.06	\$ 386,688.77	\$ 385,920.92	\$ 385,920.92	\$ 355,365.61
14										
15	<b>Expenses</b>									
16	<b>Buildings</b>									
17			Building Reserve Fund			\$ -	\$ -	\$ -	\$ -	\$ -
18			Cleaning Supplies			\$ 800.00	\$ 985.06	\$ 800.00	\$ 800.00	\$ 800.00
19			Insurance			\$ 7,210.00	\$ 8,430.54	\$ 7,210.00	\$ 7,210.00	\$ 7,160.00
20			Maintenance			\$ 3,300.00	\$ 15,108.21	\$ 3,300.00	\$ 3,300.00	\$ 6,000.00
21				P&H Contract (Plouffe)		\$ 1,500.00		\$ 1,500.00	\$ 1,500.00	
22				Elevator Contract		\$ 1,200.00		\$ 1,200.00	\$ 1,200.00	
23			Mortgage			\$ 54,620.00	\$ 54,620.00	\$ 54,620.00	\$ 54,620.00	\$ 54,620.00
24			Mowing			\$ 2,375.00	\$ 2,375.00	\$ 2,375.00	\$ 2,375.00	\$ 1,900.00
25			Snow Removal			\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
26			Trash Removal & Recycling			\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
27			Utilities			\$ 11,600.00	\$ 9,293.11	\$ 11,600.00	\$ 11,600.00	\$ 11,600.00
28	<b>Total Buildings</b>					\$ 84,705.00	\$ 92,911.92	\$ 84,705.00	\$ 84,705.00	\$ 84,180.00
29										
30	<b>Administrative</b>									
31			Advertising			\$ 300.00	\$ 203.49	\$ 300.00	\$ 300.00	\$ 300.00
32			Bank Charges			\$ 650.00	\$ 604.67	\$ 650.00	\$ 650.00	\$ 500.00
33			Computer/Internet			\$ 3,000.00	\$ 2,246.05	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
34			Copier			\$ 1,150.00	\$ 1,514.19	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00
35			Office Supplies			\$ 800.00	\$ 1,212.93	\$ 800.00	\$ 800.00	\$ 800.00
36			Post Office			\$ 500.00	\$ 165.72	\$ 500.00	\$ 500.00	\$ 500.00
37			Telephone			\$ 1,500.00	\$ 2,073.35	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
38	<b>Total Administrative</b>					\$ 7,900.00	\$ 8,020.40	\$ 7,900.00	\$ 7,900.00	\$ 7,750.00
39										
40	<b>Programs</b>									
41			Adult Programs			\$ 100.00	\$ 1,500.00	\$ 1,600.00	\$ 100.00	\$ 100.00
42			Board of Trustees			\$ 500.00	\$ 3,025.00	\$ 3,500.00	\$ 500.00	\$ 500.00
43			Stewardship			\$ 1,200.00	\$ 500.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
44			Caring Network			\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 100.00
45			Flower Buds			\$ 500.00	\$ 200.00	\$ 385.00	\$ 385.00	\$ 200.00
46			Green Sanctuary Committee			\$ 200.00		\$ 200.00	\$ 200.00	\$ 150.00
47			Health & Safety			\$ 600.00		\$ 600.00	\$ 600.00	\$ 250.00
48			Hospitality			\$ 1,300.00	\$ 500.00	\$ 1,300.00	\$ 1,300.00	\$ 1,000.00
49			Landscaping			\$ 300.00		\$ 150.00	\$ 150.00	\$ 125.00
50			Leadership Development			\$ 200.00		\$ 200.00	\$ 200.00	\$ 200.00
51			Library & Information Resources			\$ 700.00	\$ 705.89	\$ 700.00	\$ 700.00	\$ 700.00
52			Welcoming Team/Fellowship			\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 375.00
53			Music			\$ 3,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
54			Personnel			\$ 1,000.00		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
55			Religious Exploration			\$ 2,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
56			Small Group Ministry			\$ 400.00		\$ 100.00	\$ 100.00	\$ 100.00
57			Social Action			\$ 2,600.00	\$ 200.00	\$ 500.00	\$ 500.00	\$ 500.00
58			Worship			\$ 2,500.00	\$ 3,000.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.00
59	<b>Total Program</b>					\$ 18,200.00	\$ 15,230.89	\$ 22,035.00	\$ 15,535.00	\$ 14,500.00
60										
61	<b>Personnel</b>									
62	<b>Compensation</b>									
63			Director of Music			\$ 26,865.00	\$ 24,785.31	\$ 24,785.31	\$ 24,785.31	\$ 22,110.00
64			Guest Musicians			\$ 6,200.00	\$ 4,444.49	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00
65			Bookkeeper			\$ 14,547.75	\$ 14,124.03	\$ 14,124.03	\$ 14,124.03	\$ 11,241.23
66			Communication Assistant			\$ 5,150.00	\$ 2,000.00	\$ 5,000.00		
67			Nursery			\$ 2,730.00	\$ 2,526.67	\$ 2,730.00	\$ 2,730.00	\$ 2,730.00
68			Childcare - Additional			\$ 700.00		\$ 700.00	\$ 700.00	\$ 700.00
69			Director of RE			\$ 29,850.00	\$ 33,060.46	\$ 33,060.46	\$ 33,060.46	\$ 29,784.20
70			Ministerial Intern			\$ 11,819.66	\$ 2,400.34	\$ 2,400.34		
71			Office Manager			\$ 28,545.00	\$ 26,323.98	\$ 26,323.98	\$ 26,323.98	\$ 22,158.24
72			Sexton			\$ 7,551.19	\$ 7,331.26	\$ 7,331.26	\$ 7,331.26	\$ 6,909.76

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73		<b>Total Staff</b>				\$ 133,958.61	\$ 116,996.54	\$ 119,655.38	\$ 112,255.04	\$ 98,833.42
74										
75		<b>Minister</b>								
76			Health/Dental Benefits			\$ 6,760.16	\$ 4,914.99	\$ 4,914.99	\$ 10,448.39	\$ 9,922.50
77			Housing Allowance OLD							\$ 27,666.70
78			Life/Disability Insurance			\$ 1,000.00	\$ 990.11	\$ 990.11	\$ 1,255.29	\$ 1,183.12
79			Retirement			\$ 6,264.98	\$ 6,082.50	\$ 6,082.50	\$ 8,110.00	\$ 7,377.65
80			Pmt in Lieu of FICA			\$ 4,792.71	\$ 4,653.11	\$ 4,653.11	\$ 6,204.15	\$ 5,643.90
81			Professional Expenses			\$ 6,264.98	\$ 6,082.50	\$ 6,082.50	\$ 8,110.00	\$ 7,377.65
82			Salary/Housing Allowance			\$ 62,649.75	\$ 60,825.00	\$ 60,825.00	\$ 81,100.00	\$ 46,109.75
83			Mileage Expense			\$ 4,000.00	\$ 4,000.00	\$ 4,000.00		
84		<b>Total Minister</b>				\$ 91,732.57	\$ 87,548.21	\$ 87,548.21	\$ 115,227.83	\$ 105,281.26
85										
86		<b>Compensation - Other</b>					\$ 4,615.42			
87		<b>Total Compensation</b>				\$ 225,691.17	\$ 209,160.17	\$ 207,203.59	\$ 227,482.87	\$ 204,114.68
88										
89		<b>Employer Costs</b>								
90		<b>Benefits - Director of Music</b>								
91			Comp in lieu of health benefits			\$ -	\$ 1,709.75	\$ 1,709.75	\$ 1,709.75	\$ -
92			Professional Development			\$ 1,000.00		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
93			LTD/Life Insurance			\$ -	\$ 595.28	\$ 595.28	\$ 595.28	\$ 531.50
94										
95		<b>Total Benefits Director of Music</b>				\$ 1,000.00	\$ 2,305.03	\$ 3,305.03	\$ 3,305.03	\$ 1,531.50
96										
97		<b>Benefits - Fin Mgr / Bookkeeper</b>								
98			Professional Development			\$ 500.00		\$ 500.00	\$ 500.00	\$ 500.00
99		<b>Total Benefits - Bookkeeper</b>				\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
100										
101		<b>Benefits - Ministerial Intern</b>								
102			Comp in Lieu of Health Benefits							
103			LTD & Life Insurance			\$ 182.95	\$ 37.15	37.15		
104			Retirement				\$ 240.03	240.03		
105			Pmt in Lieu of FICA			\$ 904.20	\$ 183.63	183.63		
106			Professional Development			\$ 1,181.97	\$ 240.03	240.03		
107		<b>Total Benefits - Ministerial Intern</b>				\$ 2,269.12	\$ 700.84	700.84		
108										
109		<b>Benefits - Office Manager</b>								
110			Comp in Lieu of Health Benefits			\$ 3,850.00	\$ 3,699.17	\$ 3,699.17	\$ 3,699.17	\$ 3,473.40
111			LTD & Life Insurance			\$ 600.00	\$ 599.85	\$ 599.85	\$ 599.85	\$ 504.93
112			Retirement			\$ 2,854.50	\$ 2,632.40	\$ 2,632.40	\$ 2,632.40	\$ 2,215.82
113			Professional Development			\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
114		<b>Total Benefits - Office Manager</b>				\$ 7,804.50	\$ 6,931.42	\$ 7,431.42	\$ 7,431.42	\$ 6,694.15
115										
116		<b>Benefits DRE</b>								
117			Health Benefits			\$ 3,500.00	\$ 4,169.95	\$ 4,169.95	\$ 4,169.95	\$ 3,915.45
118			LTD & Life Insurance			\$ 750.00	\$ 716.22	\$ 716.22	\$ 716.22	\$ 645.24
119			Retirement			\$ 2,985.00	\$ 3,306.05	\$ 3,306.05	\$ 3,306.05	\$ 2,978.42
120			Professional Development			\$ 2,985.00	\$ 3,306.05	\$ 3,306.05	\$ 3,306.05	\$ 2,978.42
121		<b>Total Benefits - DRE</b>				\$ 10,220.00	\$ 11,498.27	\$ 11,498.26	\$ 11,498.26	\$ 10,517.53
122										
123		<b>Payroll Taxes</b>				\$ 11,276.43	\$ 9,567.42	\$ 9,567.42	\$ 8,870.50	\$ 7,560.76
124		<b>Other - Worker's Comp Ins, QB Payroll</b>				\$ 3,692.84	\$ 3,692.84	\$ 3,692.84	\$ 3,692.84	\$ 3,017.00
125										
126		<b>Total Employer Costs</b>				\$ 36,762.89	\$ 34,695.82	\$ 36,695.81	\$ 35,298.05	\$ 29,820.94
127		<b>Total Personnel</b>				\$ 262,454.06	\$ 243,855.99	\$ 243,899.40	\$ 262,780.92	\$ 233,935.61
128										
129		<b>Wider Mission</b>								
130			Rhubarb Festival donation				\$ 1,000.00			\$ -
131			UUA Annual Fund			\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
132		<b>Total Wider Mission</b>				\$ 15,000.00	\$ 16,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
133										
134		<b>Total Expenses</b>				\$ 388,259.06	\$ 376,019.20	\$ 373,539.40	\$ 385,920.92	\$ 355,365.61
135		<b>Income-Expenses</b>				\$ 0.00	\$ 10,669.57	\$ 12,381.52	\$ 0.00	\$ (0.00)